

Bromsgrove Photographic Society
 Data acquisition and distribution
 Data Protection (GDPR)

Data Flow Chart

Completed member application form

Treasurer
 ↓
 Store paper copy securely
 ↓
 Scan all paper copies and save with password protection
 ↓
 Securely destroy paper copies

Webmaster

Spreadsheet

Full Version
 Password Protect
 Statistics

Abridged Version
 Password Protect

Distribution

Distribution

Chairman
 Secretary
 Treasurer
 Competition Secretary
 Webmaster
 External Exhibitions Secretary
 Membership Liaison

President
 Vice Chairman
 Programme Secretary
 Social Secretary
 Publicity Officer
 Practical Group Leader
 Nature Group Leader
 Studio Group Leader

The data collected is:
 Name, address, Postcode
 Telephone numbers Home and Mobile
 Email address
 Agreement for which tele numbers and email may be shared
 Details for Honours,/Distinctions/Qualifications
 How did the member hear about the Society
 What photographic editing software is used
 Annual subscription rate. Amount paid
 Whether paid by Cash/Cheque/Bank Transfer
 The 6 membership condition Opt ins